

PROGRAMME OF MEETINGS 2023/2024

REPORT OF: Louise Duffield, Director of Resources and Organisational Development
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Wards Affected: All
Key Decision: No
Report to: Council – 29 March 2023

Purpose of Report

1. This report follows on from the paper recommending the approval of the work carried out by the Constitution Review Working Group, and set out the consequent proposed Programme of Meetings for 2023/2024 for approval by Council.

Recommendations

2. **To approve the Programme of Meetings at Appendix 1.**
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Background

3. Each year the Council sets a Programme of Meetings, as attached at Appendix 1. The programme has been prepared taking into consideration the outcomes of the Constitution Review Working Group.
4. As this sets out changes to the number of meetings, Appendix 2 also sets out how the meetings are distributed across the year for ease of reference.
5. As this programme follows an election this programme also includes member induction, briefing and training sessions.
6. All public meetings will be live-streamed for the public to view.

Risk Management Implications

7. Should additional meetings be required as the year progresses, there is scope for them to be included in the programme subject to the agreement of the Chairman.

Equality and Customer Service Implications

8. The streaming of Council meetings live (and the ability to watch at a later stage) provides accessibility to those who wish to observe the meeting and may not be in a position to travel to the Council Offices.

Other Material Implications

9. This report has no other material implications.

Sustainability Implications

10. Livestreamed meetings minimises the need for those observing to travel.

Financial and Other Material Implications

11. This report has no financial implications.

Background Papers

12. None.

Appendices:

Appendix 1 – Programme of meetings 2023/24

Appendix 2 – Table of Meetings 2023/24